

**Village of Roscoe  
Fire and Police Commission**

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**10631 Main Street, Roscoe, Illinois 61073**

**Commissioners**

Jesse Garcia, Chairman  
Mark Nytko  
Robert Seibert

**Secretary**

Kylie Loewecke

**Attorney**

Charles P. Kostantacos

**MINUTES OF May 18, 2016**

The regularly scheduled meeting of the Village of Roscoe Board of Fire and Police Commissioners was held in the main conference room of the Roscoe Village Hall on May 18, 2016. Chairman Garcia called the meeting to order at 5:22 p.m.

**Roll Call**

The Roll was called. Chairman Garcia, Commissioner Nytko, and Commissioner Seibert were present; also in attendance were Attorney Charles Kostantacos and Ms. Kylie Loewecke.

**Closed Session**

Mr. Seibert moved to adjourn to closed session at approximately 5:24 pm pursuant to Section 2(c)(1) of the Illinois Open Meetings Act to interview candidates and discuss the appointment of entry-level police officers. Mr. Nytko seconded the motion and by unanimous roll call vote the board moved into closed session.

**Open Meeting**

Mr. Nytko moved to adjourn the closed session and reconvene the open meeting. Mr. Seibert seconded the motion and it carried by unanimous roll call vote at approximately 9:54 pm. No action was taken in closed session.

**Minutes**

The Commissioners reviewed the Minutes of the May 4th, 2016 meeting. No additions or corrections were made. On motion by Mr. Nytko and second by Mr. Seibert, the minutes were approved as written by unanimous roll call vote; 3-0-0.

**Public Discussion**

None.

**Correspondence**

None.

### **Old Business**

The board began reviewing the graded entry-level oral exams Ms. Loewecke had computed based on the weighted score pursuant of Section 6(c) of the Rules and Regulations of the Board of Fire and Police Commissioners. Then given a short amount of time, Ms. Loewecke calculated the combined average score of both the written and oral exam of each candidate, inputted the scores, highest to lowest for the initial eligibility list, and read it off to the board.

Upon hearing the scores, Mr. Nytko moved to adopt the entry-level police officer initial eligibility list as prepared by the Secretary at the direction of the Village of Roscoe Fire and Police Commission. Mr. Seibert seconded the motion and by unanimous roll call vote the board moved to adopt the initial eligibility list.

Mr. Kostantacos informed the board he had still not received word from IO Solutions concerning promotional testing and would update them on further progress once he had been contacted.

### **New Business**

None.

### **Bills**

A bill from the Law Offices of Charles P. Kostantacos for the month of April 2016, in the amount of \$487.50, was presented for review. Payment was approved on motion by Mr. Seibert, second by Mr. Nytko and unanimous roll call vote.

A receipt from the Illinois Fire and Police Commissioners Association for the purchase of three black polo shirts, in the amount of \$150.00, was then brought forth secondly. Reimbursement to Ms. Loewecke, who had made the original purchase on May 10<sup>th</sup> 2016, was approved on motion of Mr. Nytko, second by Mr. Seibert and unanimous roll call vote.

Thirdly, another receipt from Walmart, in Rockton, IL, for the purchase of Sony™ voice recorder, in the amount of \$64.22, was then brought forth. Reimbursement to Ms. Loewecke, who made the initial purchase on May 16<sup>th</sup> 2016, was approved on motion of Mr. Nytko, second by Mr. Seibert and unanimous roll call vote.

Lastly, another receipt from Starbucks, in Machesney Park, IL, for the purchase of a coffee traveler, in the amount of \$11.32, was then brought forth. Reimbursement to Ms. Loewecke, who made the initial purchase on May 18<sup>th</sup> 2016, was approved on motion of Mr. Nytko, second by Mr. Seibert and unanimous roll call vote.

### **Attorney Report**

None.

### **Closed Session**

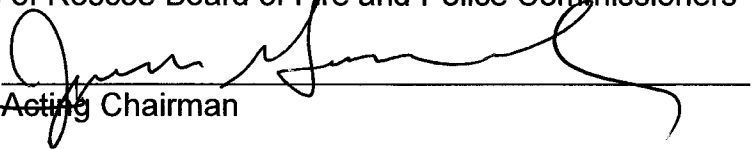
None.

**Adjournment**

There being no further business coming before the Commission, Mr. Seibert moved to adjourn the meeting at 10:32 p.m. Mr. Nytko seconded the motion and the meeting was adjourned immediately thereafter by unanimous roll call vote; 3-0-0.

Respectfully submitted,

Village of Roscoe Board of Fire and Police Commissioners

BY:   
Acting Chairman

Minutes Approved

DATE: June 3<sup>rd</sup>, 2016.