

**VILLAGE OF ROSCOE
10631 MAIN STREET
ROSCOE, ILLINOIS 61073
VILLAGE BOARD MEETING MINUTES
Tuesday April 19, 2016**

1. CALL TO ORDER

President Krienke called the Village Board meeting to order at 6:30 PM on Tuesday, April 19, 2016.

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL

President Krienke called for Roll Call: Present: Trustees Baxter, Gustafson, Mallicoat, Muradian, Swanson. Absent: Trustee Petty.

4. PUBLIC COMMENT (Limited to 3 minutes per speaker)

None

5. PRESIDENT'S REPORT – Dave Krienke

5.1 Proclamation for Keep Northern Illinois Beautiful, Great American Cleanup Day.

President Krienke introduced Frank Manzullo from Keep Northern Illinois Beautiful and presented him with a Proclamation (**Attachment 1**). Mr. Manzullo stated the Great American Cleanup Day is April 30, 2016 and thanked President Krienke and the Board for their support.

6. VILLAGE ADMINISTRATOR'S REPORT – Pat DeGrave

None

7. TREASURER'S REPORT – Mark Olson

7.1 Cash Report and Bills. Administrator DeGrave presented Treasurer Beach's report and stated the total expenditures submitted for approval on April 19, 2016 are \$168,660.44 from the General Fund. There were no MFT expenditures.

8. CONSENT AGENDA

President Krienke asked if there were any objections to the use of the Consent Agenda. There were no objections. President Krienke entertained a motion to approve the Consent Agenda. An email was sent to all Trustees explaining the procedure (**Attachment 2**). Trustee Mallicoat made a motion to approve; seconded by Trustee Swanson. Roll Call Vote: Trustees Baxter, Gustafson, Mallicoat, Muradian, Swanson – Yes. Trustee Petty – Absent. Motion approved 5-0-1.

8.1 Approval of April 5, 2016 Village Board minutes.

8.2 Approval of Bills.

8.3 Approval of Resolution 2016-R21, a Resolution authorizing the release of certain Closed Session minutes to the Illinois Open meetings Act (Attachment 3, 5 pages) (1st reading).

8.4 Approval of Resolution 2016-R23, a Resolution to purchase (14) tablets for Village Board and ZBA – NTE \$310/tablet (Attachment 3) (Attachment 4) (1st reading)

8.5 Approval of Resolution 2016-R24, a Resolutions of the Village of Roscoe declaring surplus equipment and authorizing its' sale (mowing tractor) (Attachment 5) (1st reading)

9. COMMITTEE OF THE WHOLE

9.1 Approval of Ordinance 2016-01, an Ordinance amending Section 35.30 of the Village Code of Ordinances modifying the procedures for purchasing and for entering into contracts exceeding \$5,000.00 (Final Approval). President Krienke entertained a motion to approve. Trustee Baxter made the motion; seconded by Trustee Swanson. Roll Call Vote: Trustees Baxter, Gustafson, Mallicoat, Muradian, Swanson – Yes. Trustee Petty – Absent. Motion approved 5-0-1.

9.2 Approval of Resolution 2016-R15, a Resolution providing for the commitment of funds of any revenue generated by the agreement with Rock Energy Cooperative (Final Approval). President Krienke entertained a motion to approve. Trustee Mallicoat made the motion; seconded by Trustee Baxter. Roll Call Vote: Trustees Baxter, Gustafson, Mallicoat, Muradian, Swanson – Yes. Trustee Petty – Absent. Motion approved 5-0-1.

9.3 Approval of Resolution 2016-R20, a Resolution approving policy for Fund Balance and Reserves (Final Approval). President Krienke entertained a motion to approve. Trustee Gustafson made a motion to amend the Resolution to read “a Resolution approving policy for Fund Balance to six months at 50% of the Reserves; seconded by Trustee Muradian. Trustee Gustafson stated 49% of Government has balances at the six month amount and the remainder of Municipalities has 5-15% of their general revenue with a minimum of three months reserves; so 60% is the norm. Fund Balance and Reserve Policy attached (**Attachment 6, 2 pages**). President Krienke stated for the record with the current condition of the State of Illinois, he would like to see the Village at eight months because the State has ran six months behind in paying their bills. The additional two months would cover having to borrow for any unforeseen problems.

Roll Call Vote to amend the motion: Trustees Baxter, Gustafson, Mallicoat, Muradian – Yes. Trustee Swanson – No. Trustee Petty – Absent. Motion to amend approved 4-1-1. Trustee Gustafson made a motion to approve motion as amended. Roll Call Vote on original motion as amended: Trustees Baxter, Gustafson, Mallicoat, Muradian – Yes. Trustee Swanson – No. Trustee Petty – Absent. Original motion approved as amended 4-1-1.

9.4 Approval of Resolution 2016-R25, a Resolution supporting the modifications for Porter Park Disc Golf Course (1st reading). President Krienke entertained a motion to lay over. Trustee Muradian made the motion; seconded by Trustee Swanson. Voice Call Vote: All ayes present, no nays heard. Motion approved to lay over 5-0-1.

9.5 Approval of Resolution 2016-R26, a Resolution authorizing the Village of Roscoe to enter into an agreement with Fehr-Graham and Associates to provide the Civil Site Design for the proposed Police Department addition – NTE \$12,000.00 (1st reading). President Krienke entertained a motion to lay over. Trustee Muradian made the motion; seconded by Trustee Swanson. Voice Call Vote: All ayes present, no nays heard. Motion approved to lay over 5-0-1.

10. OLD BUSINESS

- Trustee Swanson enquired on status of banners. Administrator DeGrave stated there is no change.

11. NEW BUSINESS

None

12. PUBLIC COMMENT (Limited to 3 minutes per speaker)

None

13. EXECUTIVE SESSION (if necessary)

None

14. ADJOURNMENT

There was no further business to be discussed at this Village Board meeting. President Krienke entertained a motion to adjourn the meeting at 6:46 P.M. Trustee Muradian made the motion; seconded by Trustee Mallicoat. Voice Call Vote: All ayes present, no nays heard. Motion approved.

Christina K. Marks, Village Clerk

APPROVED: _____