

VILLAGE OF ROSCOE
10631 MAIN STREET
ROSCOE, ILLINOIS 61073
VILLAGE BOARD MEETING MINUTES
Tuesday March 1, 2016

1. CALL TO ORDER

President Krienke called the Village Board meeting to order at 6:30 PM on Tuesday, March 1, 2016.

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL

President Krienke called for Roll Call: Present: Trustees Baxter, Gustafson, Mallicoat, Muradian, Petty. Absent: Trustee Swanson.

4. APPROVAL OF MINUTES

4.1 Approval February 16, 2016 Village Board minutes. President Krienke entertained a motion to approve the minutes. Trustee Muradian made a motion to approve; seconded by Trustee Mallicoat. Roll Call Vote: Trustees Baxter, Gustafson, Mallicoat, Muradian, Petty – Yes. Swanson – Absent. Motion approved 5-0-1.

5. PUBLIC COMMENT (Limited to 3 minutes per speaker)

- Alan Harbut gave a handout to the Board (**Attachment 1, 2 pages**). He is a Trustee to the Police Pension Board. He has asked that the Board hire good actuaries.

6. PRESIDENT'S REPORT – Dave Krienke

- President Krienke reminded the Board about the upcoming RoRo.

7. VILLAGE ADMINISTRATOR'S REPORT – Pat DeGrave

- Administrator DeGrave reported to the Board he was investigating a new website and would bring further information to the next Board meeting. Trustee Muradian stated he was not against changing, but he did not want to pay a monthly fee for maintaining the website.

8. TREASURER'S REPORT – Mark Olson

8.1 Cash Report: Gail Beach gave the Treasurer's report.

8.2 Approval of Bills. Treasurer Beach stated the total expenditures submitted for approval on March 1, 2016 are \$92,792.36 from the General Fund. MFT expenditures were \$10,441.08. President Krienke entertained a motion to pay the bills. Trustee Petty made a motion to pay the bills; seconded by Trustee Mallicoat. Roll Call Vote: Trustees Baxter, Mallicoat, Muradian, Petty – Yes. Trustee Gustafson – No. Swanson – Absent. Motion approved 4-1-1.

9. COMMITTEE OF THE WHOLE

9.1 Approval of Ordinance 2016-01, an Ordinance amending portions of Section §35.30 of the Village Code of Ordinances modifying the procedures for purchasing and contracting for Public Works projects and for entering into contracts exceeding \$5,000.00. President Krienke stated this should be for every department, not just for Public Works. President Krienke entertained a motion to lay over and send back to committee.

Trustee Muradian made the motion; seconded by Trustee Petty. Voice Call Vote: All ayes present. No nays heard. Motion approved to send back to Committed of the Whole 5-0-1.

- 9.2 Approval of Ordinance 2016-02, an Ordinance amending Section §35 of the Village Code of Ordinance modifying the procedures for payments being made in relation to the Villages Administrative Hearing Process.** President Krienke entertained a motion to approve. Trustee Muradian made the motion; seconded by Trustee Petty. Roll Call Vote: Trustees Baxter, Gustafson, Mallicoat, Muradian, Petty – Yes. Swanson – Absent. Motion approved 5-0-1.
- 9.3 Approval of Resolution 2016-R01, a Resolution approving the job description for the Public Works Superintendent position.** President Krienke entertained a motion to approve. Trustee Muradian made the motion; seconded by Trustee Petty. No discussion. Roll Call Vote: Trustees Gustafson, Mallicoat, Muradian, Petty – Yes. Trustee Baxter – No. Swanson – Absent. Motion approved 4-1-1.
- 9.4 Approval of Resolution 2016-R09, a Resolution approving the purchase of computer hardware for police department – NTE \$7,000.00.** President Krienke entertained a motion to approve. Trustee Muradian made the motion; seconded by Trustee Petty. No discussion. Roll Call Vote: Trustees Baxter, Gustafson, Mallicoat, Muradian, Petty – Yes. Swanson – Absent. Motion approved 5-0-1.
- 9.5 Approval of Resolution 2016-R10, a Resolution approving an intergovernmental agreement with Winnebago County and Village of Roscoe regarding tornado siren.** President Krienke entertained a motion to approve. Trustee Muradian made the motion; seconded by Trustee Petty. No discussion. Roll Call Vote: Trustees Baxter, Gustafson, Mallicoat, Muradian, Petty – Yes. Swanson – Absent. Motion approved 5-0-1.
- 9.6 Approval of Ordinance 2016-03, an Ordinance amending §30.03 of the Village of Roscoe Code of Ordinances concerning the procedure for passing ordinances and written resolutions.** President Krienke entertained a motion to approve. Trustee Muradian made the motion; seconded by Trustee Mallicoat. Roll Call Vote: Trustees Baxter, Gustafson, Mallicoat, Muradian, Petty – Yes. Swanson – Absent. Motion approved 5-0-1.
- 9.7 Approval of Resolution 2016-R11, a Resolution authorizing execution of a service agreement with the lowest responsible bidder for the supply of natural gas to Village owned facilities.** Administrator DeGrave presented a breakdown of energy suppliers (**Attachment 2, 2 pages**). Constellation New Energy is \$0.3330/therm for 36 months; whereas the current supplier, Just Energy, is charging \$.52/therm. Nicor is currently charging \$.27/therm, but their charges change monthly. Nicor will not lock in a long term rate. President Krienke entertained a motion to approve. Trustee Muradian made a motion to approve Constellation New Energy’s bid; seconded by Trustee Mallicoat. Roll Call Vote: Trustees Baxter, Gustafson, Mallicoat, Muradian, Petty – Yes. Swanson – Absent. Motion approved 5-0-1.
- 9.8 Approval of Resolution 2016-R12, a Resolution approving the bid specifications and bid letting for the Willowbrook Road crack sealing project.** President Krienke entertained a motion to approve. Trustee Muradian made the motion; seconded by Trustee Petty. No discussion. Roll Call Vote: Trustees Baxter, Gustafson, Mallicoat, Muradian, Petty – Yes. Swanson – Absent. Motion approved 5-0-1.

10. OLD BUSINESS

- Trustee Mallicoat asked when the banners are going up. Administrator DeGrave stated he was to have them at the end of the month, but as yet he does not have them. He will give Mr. Wheeler a call tomorrow regarding the delivery schedule.
- Trustee Gustafson made clarification to Mr. Harbut's public comment on Actuaries. President Krienke stated the Village Treasurer confirmed the Village is where they should be with their contributions to the pension fund. Trustee Gustafson stated the Village did change actuarial firms and their assumption is more in line with the function that Mr. Harbut came up with. The Village is up to State level at 54%.

11. NEW BUSINESS

None

12. PUBLIC COMMENT (Limited to 3 minutes per speaker)

None

13. EXECUTIVE SESSION (if necessary)

President Krienke entertained a motion to go into executive session. Trustee Muradian made a motion to go into executive session at 6:53 PM regarding *collective bargaining contract (5 ILCS 120/2(c)(2) and personnel 5 ILCS 120/2(1)*; seconded by Trustee Baxter. Attendees: Village President, Clerk, Attorney Kurlinkus, Trustees, Treasurer and Administrator. Roll Call Vote: Trustees Baxter, Gustafson, Mallicoat, Muradian, Petty - Yes. Trustee Swanson – Absent. Motion approved 5-0-1.

RECONVENE TO OPEN SESSION

President Krienke entertained a motion to go back into open session at 7:17 P.M. Trustee Muradian moved; seconded by Trustee Mallicoat to return to open session. Roll Call Vote: Trustees Baxter, Gustafson, Mallicoat, Muradian, Petty - Yes. Trustee Swanson – Absent. Motion approved 5-0-1.

No action was taken in executive session.

14. ADJOURNMENT

There was no further business to be discussed at this Village Board meeting. President Krienke entertained a motion to adjourn the meeting at 7:18 P.M. Trustee Mallicoat made the motion; seconded by Trustee Petty. Voice Call Vote: All ayes present, no nays heard.

Christina K. Marks, Village Clerk

APPROVED: _____