

**Village of Roscoe
Fire and Police Commission**

10631 Main Street, Roscoe, Illinois 61073

Commissioners

Jesse Garcia, Chairman

Mark Nytko

Robert Seibert

Secretary

Kylie Loewecke

Attorney

Charles P. Kostantacos

MINUTES OF FEBRUARY 3, 2016

The regularly scheduled meeting of the Village of Roscoe Board of Fire and Police Commissioners was held in the main conference room of the Roscoe Village Hall on February 3, 2016. Chairman Garcia called the meeting to order at 5:30 p.m.

Roll Call

The Roll was called. Chairman Garcia, Commissioner Nytko and Commissioner Seibert were present. Also in attendance were Deputy Chief Derek Lee, Attorney Charles Kostantacos, and Ms. Kylie Loewecke.

Mr. Seibert moved to extract, for immediate consideration from Old Business, the Agenda item regarding appointment of Secretary. Mr. Nytko seconded the motion and it carried by unanimous roll call vote.

Chairman Garcia presented and reviewed Ms. Loewecke's letter of interest for the Secretary position. After favorable discussion of the correspondence, Mr. Nytko moved to employ Kylie Loewecke as Commission Secretary. Mr. Seibert seconded the motion and it carried by unanimous roll call vote, at which time Ms. Loewecke immediately assumed her duties.

Minutes

The Commissioners reviewed the Minutes of the January 20, 2016 meeting. No additions or corrections were made. On motion by Mr. Seibert and second by Mr. Nytko, the Minutes were approved as written by unanimous roll call vote; 3-0-0.

Public Discussion

None.

Correspondence

None.

Old Business

Chairman Garcia directed the Secretary to implement two (2) changes in wording and sequences of Agenda items. The Commissioners thereafter reviewed written proposals for testing services submitted by IO Solutions and C.O.P.S. Testing Service for both entry-level and promotional testing. The Commissioners discussed and commented upon the proposals. Mr. Seibert moved to engage the services of IO Solutions for entry-level and promotional testing for the year 2016 and to authorize Chairman Garcia to execute any documentation necessary to formalize the arrangements. Mr. Nytko seconded the motion, and there being no further comment, the item passed with a unanimous roll call vote; 3-0-0.

New Business

None.

Bills

A bill from Physicians Immediate Care for the examination of Zachary Reese, in the amount of \$266.00, was presented for review. Payment was approved on motion by Mr. Seibert, second by Mr. Nytko and unanimous roll call vote.

A bill from the Law Offices of Charles P. Kostantacos for the month of January 2016, in the amount of \$500.00, was presented for review. Payment was approved on motion by Mr. Nytko, second by Mr. Seibert and unanimous roll call vote.

Attorney Report

None.

Closed Session

None.

Adjournment

There being no further business coming before the Commission, Mr. Nytko moved to adjourn the meeting at 6:05 p.m. Mr. Seibert seconded the motion and the meeting was adjourned immediately thereafter by unanimous roll call vote; 3-0-0.

Respectfully submitted,

Village of Roscoe Board of Fire and Police Commissioners

BY: 

Jesse Garcia, Chairman

Minutes Approved

DATE: February 17, 2016.