

**VILLAGE OF ROSCOE  
10631 MAIN STREET  
ROSCOE, ILLINOIS 61073  
Committee of the Whole Minutes  
Tuesday January 19, 2016**

**1. CALL TO ORDER**

The Committee of the Whole meeting was called to order by Administrator DeGrave on Tuesday, January 19, 2016 at 7:02 P.M.

**2. ROLL CALL**

Present: Trustees Baxter, Gustafson, Mallicoat, Petty. Absent: Trustee Muradian, Swanson.

**3. APPROVAL OF MINUTES**

**3.1 Approval of January 5, 2015 minutes.** DeGrave entertained a motion to approve. Trustee Petty made the motion; seconded by Trustee Mallicoat. Roll Call Vote: Trustees Baxter, Gustafson, Mallicoat, Petty – Yes. Trustee Muradian, Swanson – Absent. Motion approved 4-0-2.

**4. PUBLIC COMMENT (Limited to 3 minutes per speaker)**

None

**NOTE:** Trustee Swanson joined the meeting at 7:05 P.M.

**5. DISCUSSION AND RECOMMENDATIONS**

**5.1 Discuss and recommend extending the Agreement and related amendments between the Village of Roscoe and Stateline Youth Athletics (SYA) for the use of Swanson Park, Leland Park and Porter Park for youth softball and baseball activities.** Administrator DeGrave stated this is a one year extension to the existing four year contract. As one year expires, another year extension is added to the contract – keeping the contract continuous four years. There were no changes to the contract. Brad Brown from SYA was present to answer questions from the Board. SYA has a P.O. Box address for Roscoe and they are a Not for Profit (charitable) organization. Trustee Mallicoat made a motion to send to the Board; seconded by Trustee Baxter. Roll Call Vote: Trustees Baxter, Gustafson, Mallicoat, Petty, Swanson – Yes. Trustee Muradian – Absent. Motion approved 5-0-1. Mr. Brown asked if the Board would be receptive to fireworks at their Memorial Day tournament. This will be worked through the Police Department. Mr. Brown also asked if they could hold a can donation at Main and Bridge Street. Because SYA is not a national organization state law dictates that it cannot be done.

**5.2 Discuss and recommend approval of Rock Valley RC Flyer's Club special event at Chicory Ridge Park.** Administrator DeGrave stated his recommendation was to send to the Board; then entertained a motion. Trustee Gustafson made the motion to send to the Board for approval with the condition they receive their Certificate of Insurance; seconded by Trustee Petty. Roll Call Vote: Trustees Baxter, Gustafson, Mallicoat, Petty, Swanson – Yes. Trustee Muradian – Absent. Motion approved 5-0-1.

**5.3 Discuss and recommend a policy for the disposal of obsolete property.** As there was no policy to examine, Trustee Gustafson asked that it be layed over. Administrator DeGrave and Attorney Kurlinkus will work on a policy.

**5.4 Discuss and recommend replacement of holiday decorations.** Trustee Gustafson asked that this be layed over until February 2, 2016 COTW meeting.

**5.5 Discuss and recommend street light for service road between Swanson Road and McDonald Road.**

Administrator DeGrave spoke with Clint Morris, ComEd. He and Public Works Supervisor Rick Bates will be meeting with Mr. Morris next week and will pass along information from that meeting. It was asked where the funding mechanism will come from for these lights, plus other lights that have been discussed.

**5.6 Discuss and recommend a policy for approving ordinances and resolutions with 1<sup>st</sup> and 2<sup>nd</sup> readings.** Attorney Kurlinkus has put together a draft policy (**Attachment 1**). Discussion. The attachment will be considered a 1<sup>st</sup> reading. Attorney Kurlinkus will bring back to the next COTW with changes that were discussed.

**5.7 Discuss and recommend changes to policy requiring bid process.** Trustee Baxter asked to lay over so further research could be done with other municipalities.

**6. OLD BUSINESS**

- Trustee Gustafson asked what survived the 2016 budget discussions for \$28,000.00 park expenditures and to bring the list to the next COTW meeting.
- Trustee Gustafson stated Code Enforcement was part of the Planning Department during 2016 budget planning. How much does the code enforcement process cost and is it possible to make it a separate department in 2017? Put on the next COTW meeting agenda.
- Trustee Gustafson asked for a progress report from Attorney Jamie Rein on Rock River Disposal. Administrator DeGrave stated Ms. Rein sent an extensive list of things she needed (invoices and emails/correspondence with Rock River).
- Trustee Gustafson – Kluber. Administrator DeGrave stated a kickoff meeting is scheduled for January 28, 2016 with Mike Elliott.

**7. NEW BUSINESS.**

None

**8. PUBLIC COMMENT (Limited to 3 minutes per speaker)**

None

**9. EXECUTIVE SESSION (If necessary)**

None

**10. ADJOURNMENT**

Mr. DeGrave entertained a motion to adjourn. Trustee Gustafson made a motion to adjourn the meeting at 7:41 P.M.; seconded by Trustee Petty. Voice Call Vote: All Ayes Present – No Nays heard.

Christina K. Marks, Village Clerk

APPROVED: \_\_\_\_\_