

**Village of Roscoe
Fire and Police Commission**

10631 Main Street, Roscoe, Illinois 61073

Commissioners

Jesse Garcia, Chairman
Mark Nytko
Robert Seibert

Secretary

Attorney

Charles P. Kostantacos

MINUTES OF JANUARY 6, 2016

The regularly scheduled meeting of the Village of Roscoe Board of Fire and Police Commissioners was held in the Roscoe Village Hall on January 6, 2016. Chairman Garcia called the meeting to order at 5:30 p.m. Chairman Garcia directed Attorney Kostantacos to record the Minutes of the meeting due to the absence of a secretary.

Roll Call

The Roll was called. Chairman Jesse Garcia and Commissioner Mark Nytko were present. Commissioner Robert Seibert was absent. Also in attendance were Attorney Charles Kostantacos and Deputy Chief Derek Lee.

Minutes

The Minutes of the regular meeting of November 18, 2015 and the Minutes of the Special Meeting of November 23, 2015 were reviewed. There being no necessary additions or modifications, Mr. Nytko moved to approve both sets of minutes as written, Mr. Garcia seconded the motion, and the Minutes were approved by unanimous roll call vote, 2-0-0.

Prior to the next Agenda item, Deputy Chief Lee reported that Officer Basha Bardzinska had completed the full hiring process with the Winnebago County Sheriff and that she has left the Roscoe Police Department for a position with the County. As a result, no new money from the Village budget would be needed to fund the hiring of Zachary Reese who had been sworn in the evening before this Commission meeting.

Public Discussion

None.

Correspondence

None

Old Business

The Commissioners discussed testing for original appointment and promotional testing. Deputy Chief Lee provided testing information from C.O.P.S. and F.I.R.E. Personnel

Testing Service. Chairman Garcia confirmed that the Commission will oversee the gathering and evaluation of information from testing vendors. Attorney Kostantacos was directed to get RFP's from I/O Solutions, C.O.P.S. and perhaps a third vendor who was present at the IFPCA Fall Seminar.

New Business

The resignation of Ms. Sharon Atkins as Commission Secretary was discussed. Chairman Garcia moved to accept the resignation, Mr. Nytko seconded the motion and the motion passed by unanimous roll call vote. 2-0-0. Mr. Garcia announced that the selection process for a replacement would proceed on a "word of mouth" basis until the next Commission meeting, at which time the Commission would consider publishing an ad to try to attract an interested person if no one had come forward at that time. He confirmed that the new Secretary would be paid \$100.00 per meeting.

Bills

An invoice from Alan F. Friedman, PhD., for \$595.00 was presented for review. Deputy Chief Lee advised the Commission that Dr. Friedman's services were rendered for the Zachary Reese psychological exam. On motion by Mr. Nytko and second by Mr. Garcia, the Commission unanimously approved payment of the invoice. 2-0-0.

Two (2) invoices from the Law Offices of Charles P. Kostantacos were presented for review. One invoice was for the month of November 2015 totaling \$488.75. The second invoice was for the month of December 2015 totaling \$37.50. In two separate motions, Mr. Nytko moved to approve payment of the invoices, Mr. Garcia seconded the motions and each motion carried by unanimous roll call vote. 2-0-0, 2-0-0.

Attorney Report

None.

Closed Session

None.

Adjournment

There being no further business coming before the Commission, Mr. Nytko moved to adjourn the meeting. Mr. Garcia seconded the motion and it passed by unanimous vote. 2-0-0. The meeting adjourned at 6:10 p.m.

Respectfully submitted,
Village of Roscoe Board of Fire and Police Commissioners

BY:



Jesse Garcia, Chairman

Minutes Approved

DATE: January 20, 2016.